

Aylesbury Vale Volleyball Club
Annual General Meeting
Minutes of Meeting held on 10th July 2015

Present: Lisa Furness, Patricia Guest, Francesca Paretti, Manola Martinelli, Kevin Pistak, Tim Fountain, Steve Smith, Stef Cuccotti

Apologies: Suzanne Kruize, Marta Kolodzei, Hajni Puddephat, Ellie Austin, Dec Austin, Chris Seal

	Agenda Item	Actions/Decisions
1.	Acceptance of previous minutes	Pat proposed acceptance of the AGM minutes. Kevin seconded. All in favour. Steve proposed acceptance of the Extraordinary Committee Minutes. Pat seconded. All in favour.
2.	Matters Arising From previous meetings	The action to respond to Marta's email regarding the complaint about children attending training sessions is still outstanding. Discuss under AOB.
3.	Chair Report	The Chair position is vacant so no report has been produced. Things to note for this year: Vixens won the league. Pirates struggled to get numbers towards the end of the season and finished 7 th in the league. We managed to secure a coach, Trevor, who ran the majority of our training sessions.
4.	Treasurers Report	SMS have not invoiced us for the 2014/2015 season. We have funds to cover this expense once we receive the invoice from SMS. Accounts are looking healthy at £9.9k which would still leave us just over £6k after paying the SMS fees. The new fee structure introduced last year worked reasonably well. A few people asked for special consideration which was agreed by the Committee. The Pirates' matches still need to be paid for. Kevin and Tim to try and work out who has attended what match and ask for payment for those matches.
5.	Update from HVA AGM	Lisa attended the HVA AGM on behalf of the club. Lots of pressure was applied to try and get people into committee positions. The secretary has become chair, Phil has taken on the secretary role and there were 2 new volunteers who have taken on the fixtures secretary role. Following some behavioural issues in the men's div1 league, the HVA have decided that a code of conduct will be issued to everybody in the HVA and will need to be adhered to by all clubs. The HVA has also decided they will hold some reffing clinics to support referees. Funds from the HVA are still available to clubs as nobody has put forward any requests so far.
6.	Election of Committee Members	No proposals were received by the secretary ahead of the meeting. Chair – Steve accepts to take on the chair position as long as all other positions are filled. Other members of the committee of the club have agreed to step up and support Steve in this role. All in favour. Secretary – Steve proposed Stef to continue and Kevin seconded. All in favour. Treasurer – Tim proposed Kevin. Stef seconded. All in favour. Fixtures Secretary – It was agreed that this role should not be a role in its own right and should be carried out by the Secretary.

		<p>Team Organisers – Pat was proposed for the ladies. All in favour. Kevin proposed Tim for Pirate’s coordinator. Stef seconded and all were in favour. It was agreed that Team Organisers should also organise the reffing rota for their team.</p> <p>Tournaments Point of Contact – It was agreed that this role should be joined with that of Website Coordinator. Steve proposed Mano. Kevin seconded. All in favour.</p> <p>Player Liaison Officer – Stef proposed Lisa. All in favour.</p> <p>Everybody agreed we should have a Social/Events Secretary – Stef proposed Fran. Lisa seconded. All in favour.</p>
7.	Fee structure Review	<p>Our Fee is calculated on the basis of how many training sessions we have scheduled with SMS. That gives players access to all training sessions for that year. For people joining mid-season, a pro rata calculation may be considered by the Committee.</p> <p>There will be 36 training sessions this coming year (2015/16) between September and end of June (excluding holidays and dates when SMS is not available).</p> <p>It was proposed that the yearly membership fee should remain £200 for this year. 7 voted in favour and 1 against.</p> <p>It was agreed that for new joiners the first session will be free. They are then entitled to 2 subsequent sessions charged at £7 per session before they need to decide whether to join the club. Should they join, the £14 they have paid will be deducted from the total fee.</p> <p>All members will need to register again in September so that we can get an accurate list of all club members.</p> <p>Match fees stay at £36 per match which need to be collected by the team organisers or a delegate at each match.</p>
8.	Team Entries for 2015-2016 season	<p>We will enter a Pirates team and a Vixens team.</p> <p>Stef to check the HVA website to find out how to enter the teams.</p>
9.	Training	<p>Venue</p> <p>SMS will continue to be our training venue.</p> <p>Net quality and safety – net and handle on the posts needs to be replaced. Steve to write a letter to SMS requesting this and also asking about the 2 balls lodged in the ceiling and whether a broom can be made available to clean the floor.</p> <p>Pat and Tim to assess the net/post equipment we have and agree what needs replacing and make a recommendation to the committee.</p> <p>Session format</p> <p>Session format for the 2015/16 season will be as follows:</p> <p>7-7:50 free play</p> <p>7:50 whistle blow and stretching/warm up starts</p> <p>8-9 – drills and skills</p> <p>9-9:30 match play for all members</p> <p>9:30-10 squad-focused play</p> <p>There will be occasional game play on Fridays when there is no match at the weekend – Stef to work out when that will be once the fixtures for the new season are agreed.</p> <p>New members should be made aware when joining that between 7 and 7:50 it will be free play.</p>

		<p>Coaching Trevor has fed back that he thinks coaching for just 1 hour is not long enough and he also got the impression that some members were not interested in structured drills. He is happy to continue running our training sessions but we have to be very clear what we want to get out of them and we should aim to give him a prescriptive list of things we want to focus on. Phil has also volunteered to run some training sessions on an adhoc basis (he is not available every week) – although this is very welcome, it was agreed that given Trevor is available to do this on a regular basis for the whole season, this would be a better option for the club and the squads. Kevin and Fran are both interested in coaching. We will apply for HVA funds for this or the club will pay. We should also offer this to Trevor. Stef to find out from the HVA how we apply for funds for the coaching course. Kevin to respond to Trevor and accept his offer of coaching for next season. We are also offering to pay 45p per mile for his commute. Kevin to organise a present for Trevor to recognise the effort he put in last season into coaching us.</p>
10.	AOB	<p>Website – it was agreed that we need to revitalise our online presence in order to attract new people to the club. This does not necessarily mean having our own website – we could just use the facebook page. Mano to think of options of what could be done and potentially quotes for somebody to revamp our website. Stef to work out how to change the external PoC on the HVA and EVA sites to Stef rather than Phil. Fran to set up generic email accounts for all Committee members.</p> <p>Junior volleyball – Fran to explore the possibility of running a junior session/event potentially in the second part of the year.</p> <p>Sitting volleyball - we have all the kit to organise some sitting volleyball events. Potentially, one of our training sessions towards the end of the year could be a sitting volleyball event.</p> <p>Equipment – a number of people took equipment away at the end of the season. Stef to email all and collate a list of who has what. Tim – to check with Chris if he has the Pirates away bag/medical kit.</p> <p>Children – Stef to email the EVA and find out whether our liability insurance covers child spectators at sessions. In the meantime, respond to Marta saying we will speak to EVA regarding the club position on children attending training and matches.</p> <p>Stef to draft a welcome email containing core details for joining the club and circulate to the Committee for review.</p>

Date of Next Committee Meeting: Wednesday 11th November 2015, Venue TBD